

## Job Description

Program: Joshua Station  
Job Title: Bilingual Counselor  
Employment Status: Exempt Full-Time  
Reports To: Counseling Coordinator

**Mile High Ministries is committed to practicing diversity, equity, and inclusion as an organization, and embedding this approach in everything that we do. We welcome candidates who identify as BIPOC, LGBTQ and people of all genders.**

## Job Purpose

The focus of this position is to provide mental health services and support to residents of Joshua Station while being an active member of the Joshua Station team.

*Mile High Ministries seeks God's peace for our city through the creative, compassionate and prayerful development of people and communities.*

MHM is both a spiritual community and a non-profit organization. As a non-profit organization, we put our ideals into action through the best practices of community development efforts like supportive housing, legal services, job training, leadership development and more.

## Duties and Responsibilities

As the Bilingual Counselor you will:

- Maintain a caseload of 10-15 clients (prioritizing Spanish-speaking residents)
- Provide counseling services to individuals (adult and child), families, and groups
- Meet with the Counseling Coordinator for weekly supervision and consultation
- Meet with counseling team biweekly for group supervision
- Provide support and referrals in crisis situations
- Teach or coordinate mental health classes to residents and staff as needed (i.e. yoga, art, parenting, trauma)
- Attend JS team meetings (biweekly)
- Attend MHM staff meetings (weekly)
- Participate and contribute to the Joshua Station team
- Collect/update counseling data
- Update Family Advocates - send monthly update
- Participate in Interviews of potential residents
- Participate in Family Counseling Assessments
- Communicate with OT/speech/outside therapists as needed
- Participate in professional development and trainings

## Organizational Expectations

- Abide by MHM staff guidelines as outlined in the MHM policies and procedures manual.

- Willingness to engage with a faith-based philosophy. We seek to build and model lifestyles of generosity, peace, and community.
- Attend staff meetings and participate in the learning activities of the staff, including assigned readings, occasional learning experiences and group discussions.

### **Required Qualifications**

- Education required: Master's in counseling, Social Work, or Marriage and Family Therapy
- Bilingual in Spanish and English
- Knowledge of Trauma Informed Care
- Demonstrated knowledge of the homelessness field
- Willingness to engage in culturally responsive practices

### **Preferred Qualifications**

- Play therapy experience
- Licensed to practice therapy
- 1-3 years working with families experiencing homelessness

### **Working Conditions and Physical Requirements**

- Some evening work may be required based on client needs
- The position requires desk and computer work, office/counseling work
- Employees who are, or become disabled, must be able to perform the essential job functions and meet basic job qualifications either unaided or with reasonable accommodation.

### **Compensation**

Position is full-time (40 hours a week)

Benefits include unlimited PTO health/dental/vision 75% coverage plus HSA or a Health Stipend

401K after 1 year of full-time employment

Pay is congruent with non-profit standards: \$57,000-\$67,000

Receive free supervision for licensure (if unlicensed)

Position start date: ASAP

Please send resume to: [ajackson@milehighmin.org](mailto:ajackson@milehighmin.org)